

# The year-end close procedures for Analytical Accounting in Microsoft Dynamics GP 10.0 Service Pack 2 and in later versions

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## CONFIDENTIAL ARTICLE

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## INTRODUCTION

This article describes the recommended year-end close procedures for Analytical Accounting in Microsoft Dynamics GP 10.0 Service Pack 2 and in later versions. The year-end close procedures for Analytical Accounting are not available in versions earlier than Microsoft Dynamics GP 10.0 Service Pack 2.

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**Important note** Microsoft has identified a problem with the way that the Analytical Accounting Balance Brought Forward information is stored in the AAG tables when the General Ledger year-end closing process is performed. The resolution for this issue is tentatively scheduled to be released with an Analytical Accounting hotfix.

For more information about this issue, see the "Balance Brought Forward issue for the Analytical Accounting Year-End Closing in Microsoft Dynamics GP 10.0" hot topic. To do this, visit the following Microsoft Web site:

<https://mbs.microsoft.com/customersource/support/selfsupport/hottopics/aagl10.htm>

The hot topic will be updated when the hotfix becomes available.

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## MORE INFORMATION

When the year-end close process is run for General Ledger in Microsoft Dynamics GP, it automatically moves the Analytical Accounting transactions from the AAG30000 historical tables to the AAG40000 series tables. (There is no separate closing procedure that must be run in Analytical Accounting.) You may select which dimensions that you want to be consolidated during the year-end process. In General Ledger, balance sheet dimensions will roll forward, and P&L dimensions will close to Retained Earnings. In Analytical Accounting, Balance Brought Forward entries are created in the AAG30000 tables for those dimensions that were marked to be included in the year-end process, and then the detail is moved to the AAG40000 series tables.

**Note** If you use FRx reporting, you must apply hotfix 962862 for Microsoft FRx to be able to read Analytical Accounting detail in the AAG40000 series tables.

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## How to consolidate balances in Analytical Accounting during the General Ledger year-end close process

If you have not closed General Ledger yet, follow these steps:

1. Mark the setup option to include Analytical Accounting in the year-end close as follows:
  - a. On the **Microsoft Dynamics GP** menu, point to **Tools**, point to **Setup**, point to **Company**, point to **Analytical Accounting**, and then click **Options**.
  - b. Click to select the **Include in Year End Close** check box, and then click **OK**.  
**Note** This option is just to enable the functionality to create Balance Brought Forward entries on the dimensions. The Analytical Accounting data will still move to the AAG40000 series tables when General Ledger is closed regardless of whether this option is marked.
2. Individually mark the dimensions to be included in year-end as follows:
  - a. On the **Cards** menu, point to **Financial**, point to **Analytical Accounting**, and then click **Transaction Dimension**.
  - b. In the **Trx Dimension** list, click the dimension that you want to include in the year-end close process.
  - c. In the **Year End Close** area, click to select the **Include in Year End Close** check box, and then click **Save**.
  - d. Repeat steps b and c for each dimension that you want to include in the year-end close process.

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## How to move data to history for the earlier closed years

If you have Analytical Accounting data from earlier years in your AAG30000 history table, follow these steps to consolidate those years:

1. On the **Microsoft Dynamics GP** menu, point to **Tools**, point to **Utilities**, point to **Financial**, point to **Analytical Accounting**, and then click **Move Data to History**.
2. Click the appropriate option:
  - To move Analytical Accounting data to the history tables for the years that you already closed in General Ledger, click **Transfer transaction detail to history**.
  - To consolidate the balances of all the transaction dimension codes in the closed year and to transfer the analysis information to the history tables, click **Consolidate transactions and transfer detail to history**.  
**Note** The consolidated balances are brought forward to the new year.
  - To print a preview report that displays the consolidations that will be made, click **Print transfer preview report only**.  
**Note** This option does not change data.
3. Click **OK**.